



GENERAL REGULATIONS

1. Attendance and Absence

- a. For leave application, students have to submit a written application with appropriate supporting document such as medical certification or company letters, the latest within 5 days after the leave.
- b. In line with the University's regulation, anyone who misses more than 20% of the scheduled classes (e.g. misses more than 1 out of 6 classes as schedule) without any reasonable excuse would not be allowed to attend the examination of a course, and a course grade of "F" would be given.

2. Examination

- a. Arrangement of classes and examination during Typhoons and Rainstorms (Please visit the Institute website: http://www.umac.mo/iscg/courses/CMdip_notice.html).
- b. Candidates will comply with all instructions given by the invigilator.
- c. Candidates have to keep silent in the examination room. A candidate who persists in causing disturbance to others after a warning may be required to discontinue the examination and leave the room and a course grade of "F" would be given.
- d. Candidate who is found cheating or any misconduct by the invigilator, he/she will be disqualified and a course grade of "F" would be given.

3. Others

If any information is needed, please feel free to contact the Institute for the Study of Commercial Gaming at Tel No: 8822 4173/ 4666/ 4719 during office hour or send emails to gaming@umac.mo.